



COURSE DETAILS

Course Tuition

\$875.00

Course Length

2 days Instructor Led
7 weeks on-the-job-
training

Course Delivery Method

Virtual Instructor-led

Course Offering Dates:

- 1st and 3rd Quarter
- Single Agency Request

COURSE OVERVIEW

SS310: Strategic Workforce Planning

Learners will be introduced to key concepts related to analyzing trends, forecasting work requirements, developing workforce plans, and implementing workforce reshaping initiatives from the perspective of being a key contributor in an agency-wide effort.

Target Audience

Strategic Track-Target Audience: HR policy managers, supervisors and senior specialists

How You Will Benefit

Learners will discover the art and science of strategic workforce planning through a series of activities.

Competencies

General: Client Engagement/Change Management, Creative Thinking, Customer Service, Decision Making, Flexibility, Influencing/Negotiating, Information Management, Integrity/Honesty, Interpersonal Skills, Legal, Government, and Jurisprudence, Oral Communication, Organizational Awareness, Planning and Evaluating, Problem Solving, Reading, Reasoning, Teamwork, Technical Competence, Workforce Planning, Writing

Register Now

Register on-line at the secure Leadership website: <https://leadership.opm.gov>.



COURSE DETAILS

Course Tuition

\$875

Course Length

2 days Instructor Led and
7 weeks On-the-job-
training

Course Delivery Method

Virtual Instructor-led

Course Offering Dates:

- 2nd and 4th Quarter
- Single Agency Request

COURSE OVERVIEW

SS320: Advanced Strategic Staff Acquisition and Recruiting

Target Audience

Strategic Track-Target Audience: HR policy managers, supervisors and senior specialists

How You Will Benefit

In this course, learners participate in a series of classroom activities to develop their knowledge and skills in influencing, managing, and improving organization-wide strategic recruiting efforts. Additionally, learners will apply employment branding and recruiting analytics concepts to attract and hire top talent.

Competencies

General: Staffing, Agency Staffing Policies and Procedures, Compensation, Hiring Authorities, Hiring Process Management, Recruitment/Placement, Strategic Recruitment, Workforce Reshaping

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COURSE DETAILS

Course Tuition

\$875.00

Course Length

2 days &
7 weeks On-the-job-
training

Course Delivery Method

Virtual Instructor-led

Course Offering Dates:

- Biannually
- Single Agency Request

COURSE OVERVIEW

SS330: Evaluating Staffing Programs

This course is designed to provide knowledge and tools to HR Evaluation and HR policy managers, supervisors and senior specialists on how to evaluate the effectiveness of their staffing hiring programs.

Target Audience

Strategic Track-Target Audience: HR policy managers, supervisors and senior specialists

How You Will Benefit

This course will guide agencies to determine their staffing program's effectiveness and level of compliance with law and regulation using multiple sources and data analytics.

Competencies

General: Outlining Legal/Regulatory Compliance Underpinnings, HC Link to Agency Mission Staffing Mechanisms, Evaluating Hiring Patterns and Data Sources, Staffing Data Analytics

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