



Sample Program Schedule

Month	Module / Session Name	Date	Classroom & Self-Paced Activities* (Hours)
1	Orientation Learning to Lead	September 15-17, 2020	Classroom: 24 Self-paced: 18
2	Learning to Manage and Supervise Fostering Employee Engagement and Effective Communication	October 13-15, 2020	Classroom: 24 Self-paced: 20
3	Customer Service and Problem Solving Quality Decision Making Mid-Point Capstone Project Check-In	November 17-19, 2020	Classroom: 24 Self-paced: 20
4	Coaching and Mentoring for Excellence	December 8-10, 2020	Classroom: 24 Self-paced: 18
5	Managing Conflict Effectively Building Flexibility and Resilience Capstone Project Due	January 12-14, 2021	Classroom: 24 Self-paced: 20

*Self-paced hours are approximate

Additional Information

- » Classroom sessions will be delivered virtually via web-conferencing and other online learning tools.
- » This sample schedule is for informational purposes only. Dates, topics, and/or hours may vary. [Contact us](#) for specific program information.
- » Approximately 216 total training hours (virtual class time and self-paced activities).
- » Hours of self-paced activities may include small groups (mutually scheduled times), coaching, reading, writing, discussion boards, projects, reflections, etc. using various media including the program course site and community of practice.

Registration Questions >> Contact us at Register@opm.gov.

